Instructions for setting up your secure leads portal

1. Navigate to <u>www.gotocollegefairs.com</u>. On the home page, click 'Login'



2. Choose 'colleges register here' to create your account.

GOTOCOLLEGE FAIRS.com	Go To College Fairs
Simplifying College Fairs, Start to Finish	Universal LogIn
Log In Use your email and password to log into the system. The email and password are case sens *Denotes Required Information Email • Email Password • Password Forgot Password? Log In Student Register Here College Register Here High School Counsel Complete Student Profile Here Email Me My Barcode	lor Register Here

3. Enter the lead email you provided when you placed your order and choose a password for your secure account login.

GOTOCOLLEGE FAIRS.com Simplifying College Fairs, Start to Finish					
(I I I I I I I I I I I I I I I I I I I	College Registration				
لح Email address					
* You must register with the email account which you used for event order					
Password					
Confirm password					
Commin password					
	Register				

4. You will then be logged in to your secure lead portal. You can log back in at any time, no need to wait for a lead notification email, your leads are ready in real time! As soon as they are uploaded, they are available here for you. Leads are labeled with the event name and the enduser email for your quick and easy reference. You can download leads in an .xls or .csv format, whichever suits your data needs best.

C ₃ Show 10 ▼ entries			0 Leads Purchased 0 Leads Uploaded 0 Leads Remaining Purchase More Search:			
UploadDate	🚽 EventName 🗧	AssetNumber	🔶 End User Email	🔶 Attendees	🔶 Download 🗧	
8/20/2019	Sheffield City & Colbert Co. College Fair	FLqmW	@hotmail.com	1	Ø 👦	
8/20/2019	Florence City & Lauderdale Co. College Fair	FLqmW	@hotmail.com	1	×	
8/15/2019	Florence City & Lauderdale Co. College Fair	FLqmW	@hotmail.com	<u>3</u>	XII 👦	
8/15/2019	Lauderdale Co. Parents Night	FLqmW	o@hotmail.com	1	X	
8/15/2019	Winfield High School College Fair	jCjxA	@gmail.com	1		
8/15/2019	8/15 test event	FLqmW	@hotmail.com	4	×	

Enjoy your upgrades, and as always, Happy Scanning!



Real Time Leads. Secure Student Data