



## Wisconsin Education Fairs, Inc.

Dear Representative:

We are looking forward to having you as a guest for the **Rice Lake Wisconsin Education Fair** scheduled for **Wednesday, October 5, 2011, from 9:00 a.m. until 11:00 a.m. in the University of Wisconsin Barron County Gymnasium.**

We have attached a list of hotels for your convenience should you require an overnight stay in our community. All listed hotels are within 10 minutes of our campus. You will also find a map to locate these hotels as well as the UW-BC/ WITC campus area.

Also attached please find a list of high schools that plan on sending students. The list indicates how many students, by grade, plan on attending from each school.

You will see parking signs upon entering the campus. Set-up time will be between 8:00 a.m. and 8:45 a.m. You are welcome to unload in the circle drive in front of the gymnasium. After unloading, please move your vehicle to the large lot behind the facility. Your cooperation is most appreciated.

We hope you will enjoy the hospitality area available for you. It will be located in the hallway in the back part of the gymnasium.

We look forward to seeing you on October 5.

Sincerely,

Kevin Falkenberg  
Senior Student Services Coordinator  
University of Wisconsin-Barron County  
715-234-8176 ext 5433  
kevin.falkenberg@uwc.edu

Christy Roshell  
Career Specialist  
Wisconsin Indianhead Technical College  
715-234-7082 ext 5419  
croshell@witc.edu