



TO: WEF Representative

FROM: Brenda Gabrielson WEF Site Coordinator

DATE: September 2011

RE: **Wisconsin Education Fair**
Tuesday, September 27, 2011
6:30 PM - 8:30 PM
UWFox Field House

We are pleased that you will be joining us at the University of Wisconsin Fox Valley for the 2011 Wisconsin Education Fair. Your participation is greatly appreciated. We are looking forward to another successful evening with parents and students from thirty-five area high schools invited to attend.

The fair will begin promptly at 6:30pm and continue until 8:30pm. Check-in will begin at 5:45pm, at which time refreshments will also be available in our hospitality room. For your convenience we plan to provide a drop-off area in order to assist you with your fair materials (look for us near the field house and Communication Arts entrance). Also, please note that cell phone use is prohibited inside the fair except for emergency situations, and that our field house is not air conditioned.

Our campus is located at 1478 Midway Road, just off Hwy 441, in Menasha, WI. Directions to UWFox and a map of our campus can be found by going to <http://www.uwfox.uwc.edu/ABOUTFOX/map.html>. For accommodations, please refer to the Fox Cities Convention & Visitor Bureau website: www.foxcities.org/v-accom.cfm.

If you have any questions or concerns, we can be reached at **920-832-2670** or brenda.gabrielson@uwc.edu

We look forward to seeing you soon.

Brenda

Brenda Gabrielson

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