



Wisconsin Education Fairs, Inc.

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**Welcome Representatives to the Lakeshore Technical College- Cleveland WEF Fair!**

**We are so glad that you have expressed interest in representing your college/organization at the Lakeshore Technical College Wisconsin Education Fair! The Cleveland/Lakeshore Technical College WEF is scheduled for Friday, September 30, 2011, from 9:00 a.m. through 11:00 a.m. in the Lakeshore Building (Main Building) on our Cleveland Campus.**

**We have attached a list of hotels for your convenience if you are looking to stay overnight in our area. All listed hotels are within 15 minutes of the Cleveland Campus.**

**Also, please find a listing of high schools that plan to send their students. Please know that the list is a work in progress and as high schools update us, we will add schools to the listing on our WEF website.**

**We want you to feel comfortable when you arrive and know where to go. After you take the XX/ Cleveland exit off of I43, you turn toward the gas station (very visible); you will continue to drive past the gas station (east) where you will see electronic signs along the front of our campus. As you approach our campus from I43, you will see a first Electronic sign marking the first entrance into Lakeshore on the left. Please PASS THIS ENTRANCE. Continue traveling straight and you will see a SECOND campus entrance on the left. Please ENTER THE SECOND ENTRANCE into our campus on the left. We will have a large bank of parking stalls reserved for our visiting representatives that day. The parking stalls for you will be “coned off “with orange cones.**

**There will be students and staff out in the parking area with carts to assist you to your table starting at 8:00 a.m. If you do not require help, just look for a footpath that will be signed with a WEF sign. The path will lead into the back of the Lakeshore Building and to entrances marked L-7 and L-8. Please enter L-8 and there will be signs to guide you to the Multipurpose Room. Set up time is between 8:00 a.m. and 8:45 p.m.**

**The Multipurpose Room (WEF event room) is located below a large stairway in our registration area. The hospitality room is located just above that stairway in the Foundation Conference Room. (The room is labeled).**

**I look forward to seeing you on September 30!**

Sincerely,

*Linda*

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